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## Regulations on the compensation of experts

of 20 January 2016

Based on Article 1 paragraph 2 of the Regulations on the compensation of the Foundation Council, Executive Committee of the Foundation Council, National Research Council and Research Commissions of the Swiss National Science Foundation (Compensation Regulations) of 25 September 2015,

issues the following Regulations:

### 1. Scope

<sup>1</sup> These Regulations apply to experts and panel members who are not members of the Research Council and who conduct appraisals on behalf of, or at the request of, the SNSF.

<sup>2</sup> They do not apply to persons who are compensated pursuant to the Compensation Regulations.

### 2. Compensation of experts

<sup>1</sup> Subject to paragraph 2, persons who provide external expert opinions as part of the process of evaluating applications received by the SNSF will, in principle, not receive compensation.

<sup>2</sup> The SNSF may pay compensation to experts in the following exceptional cases: Persons

- a. assessing very voluminous and/or complex applications, i.e. approximately 50 or more pages of research plan; or
- b. assessing several individual applications, i.e. about three applications for project funding or more; or
- c. who are self-employed or whose employment role does not include a research mandate.

<sup>3</sup> Persons falling under paragraph 2 letters a - c will receive half a daily allowance per exceptional case.

<sup>4</sup> External experts providing input via reader systems or virtual panels will be compensated as panel members (see Clause 3 below).

### 3. Compensation of panel members

<sup>1</sup> Panel members will receive daily allowances for participating in official meetings and events.

<sup>2</sup> Travelling time will be considered in the calculation of time spent at the meeting.

<sup>3</sup> Expenses incurred in connection with attending meetings and events will be reimbursed in accordance with Article 6 of the Compensation Regulations.

<sup>4</sup> Panel members will be compensated for preparatory and follow-up work in accordance with Clause 4 paragraph 2 of the Guidelines.

<sup>5</sup> Separate compensation will not be paid for the evaluation of interim and final scientific reports. These expenses are included in the compensation for preparatory and follow-up work.

### **3a. SNSF Care<sup>1</sup>**

<sup>1</sup> Panel members, experts and other persons who act as reviewers or referees of applications on behalf and at the invitation of the SNSF, or persons entrusted with specific functions at an SNSF event, may apply for "SNSF care grants".

<sup>2</sup> "SNSF care grants" are awarded if applicants provide proof of the need for childcare or care for other dependent persons in the context of participation in an SNSF meeting or an SNSF event pursuant to paragraph 1.

<sup>3</sup> "SNSF care grants" cover additional costs such as travel, room and board, and care costs for children or other dependent persons accompanying the applicant, or care costs for children and other dependent persons who stayed at home.

<sup>4</sup> In addition to the "SNSF care grants", the SNSF provides assistance in organising care (rooms, finding carers) as far as this is possible.

<sup>5</sup> Applications for "SNSF care grants" and/or for the assistance mentioned in paragraph 4 may be submitted and settled in accordance with the SNSF guidelines for these services. The SNSF may ask for receipts and further proof of the costs incurred.

### **4. Amount of compensation: Guidelines**

<sup>1</sup> The amount of compensation paid will depend on the time required for and the complexity of the tasks entailed and will be calculated on the basis of daily allowances equal in amount to those stipulated in the Compensation Regulations.

<sup>2</sup> The Administrative Offices will determine the amounts of compensation in Guidelines.

<sup>3</sup> The Administrative Offices will review the classifications pursuant to the Guidelines periodically, but at least once a year, and adjust them if necessary.

<sup>4</sup> In the case of new or modified funding schemes, the Administrative Offices are likewise tasked with making the initial classification of new evaluation boards under the Guidelines.

### **5. Annulment of previous regulations**

Entry into force of the present Regulations renders all previous rules on the compensation of expert and panel members null and void.

### **6. Entry into force**

These Regulations were approved by the Research Council on 20 January 2016.

They enter into force on 1 April 2016.

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<sup>1</sup> Amended based on the decision of the Presiding Board of the National Research Council of 3 November 2020, in force as of 1 January 2021.